

- 8 WHERE TO FILE:** Petitions are filed with the Regional Director for the region in which the unit or employee(s) affected by issues raised in the petition are located. If the unit or employees are located in two or more regions, the petitions are filed with the Regional Director for the region in which the headquarters of the agency or activity is located [§ 2422.5(a)].
- 8.1 Application:** This regulation applies to cases that involve:
- a. Nationwide units involving issues that are national in scope;
 - b. Nationwide units that raise issues that appear to be the result of a local change; or
 - c. Units that raise issues that extend beyond the region's jurisdiction.
- 8.2 Communication with other regions:** Regional Directors are responsible for: a) notifying other regions about these cases; b) verifying whether or not such cases are pending in their region; and c) reaching a consensus about how and where such cases will be processed.
- 8.2.1 Notifying other Regional Directors:** Whenever a region receives a case involving a nationwide unit in which issues are raised: 1) that may be nationwide in scope, or 2) that may cross regional jurisdictional lines, Regional Directors are required to send an e-mail to the other Directors inquiring about similar cases.
- 8.2.2 Responding to e-mails:** All Regional Directors are required to respond to any e-mails inquiring about a case. The lack of a response is not interpreted as a negative response.
- 8.2.3 Discussion and consensus:** If any case involves issues that cross regional jurisdictional boundaries or raise issues that are nationwide in scope (e.g., impact beyond the region's jurisdiction; result from a nationwide reorganization versus a local change), the affected Regional Director(s) contacts the Regional Director where the Headquarters for the agency is located. Together, the Regional Directors discuss, coordinate and decide where the case(s) will be processed. If the issues appear to affect the entire unit, the case may be transferred to the region where the headquarters is located. If the issues appear to be local in scope, the Regional Directors reach agreement on where the petitions will be processed. If the Regional Directors cannot determine whether to transfer the case(s), contact the Office of the General Counsel for assistance.

In addition, in accordance with the guidelines set forth in OGC Management Memoranda 99-1 and 99-2, the regions may agree to transfer other

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representation case(s) to other region(s) after they are filed for processing. See [CHM 63.4](#) for transfer and consolidation policies.